



CITY OF BATHURST
150 rue St. George Street
Bathurst, New Brunswick
E2A 1B5

EMPLOYMENT OPPORTUNITY

LABOUR RELATIONS OFFICER

The City of Bathurst is seeking an energetic, problem-solving and results-orientated individual to fill a permanent full time position with the Human Resources Department Management Team.

Reporting directly to the Human Resources Manager, the successful candidate will be responsible for the negotiation, interpretation and administration of a variety of collective agreements, including acting as the spokesperson at the bargaining table, drafting collective agreement language and working directly with unions.

The candidate must have excellent oral and written communication skills and the ability to function in both official languages (English and French).

The successful candidate must be open to new challenges and be able to work within a fast-paced team environment while maintaining strict confidentiality and professionalism at all time.

ESSENTIAL QUALIFICATIONS:

University degree or college diploma in Business, Labour Relations or Human Resources Management with a minimum of 5 years of related work experience in the human resource management, labour relations or unionized field.

- Experience in handling grievances and investigations in a unionized environment as a representative of the employer.
- Recent and significant experience in providing labour relations advice and guidance to managers.
- Experience in collective bargaining;
- Knowledge of labour and employment legislation.
- Ability to analyze and make recommendations
- Demonstrating integrity and respect
- Working effectively with other
- Showing initiative and being action-oriented

The salary ranges from **\$67,656 to \$84,570** with great benefits which include:

- A complete range of employee benefits (health, dental, life insurance, long-term disability insurance)
- Pension plan (Great West life)
- Competitive vacation and leave benefits
- Enhanced opportunities for professional development
- Support to attend professional association (CPHRNB)

Applicants must clearly demonstrate the essential qualifications to be given further consideration.

Interested and qualified candidates are invited to submit their resume (in confidence) before **March 30th, 2018** to:

Ms. Véronique Bourque
Human Resources Manager
150 St. George Street
Bathurst, NB
E2A 1B5
Fax: (506) 548-0581
E-mail: veronique.bourque@bathurst.ca

The City of Bathurst wishes to thank all those who will apply, however, only those to be interviewed will be contacted.