



## CITY MANAGER

## CITY OF SAINT JOHN

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Competition# 18-088

Salary: Management Group A

The City of Saint John is recruiting for the position of City Manager.

For the right candidate, this job opportunity represents a unique step in professional and personal growth to lead one of Canada's most historic and innovative communities toward a vibrant, prosperous and inclusive future.

As Canada's first incorporated City, Saint John is a community rich in proud traditions with welcoming and distinctive neighbourhoods, and an overarching unity of community spirit. With the beautiful Bay of Fundy at our front door, Saint John is known as New Brunswick's Port City, a major destination of choice for visitors and a gateway to global markets. Our location enriches our diverse economy and allows for unique opportunities for growth.

One of the best kept secrets of living in Saint John is the benefit of our affordable cost of living that allows residents to enjoy life on their own terms. Whether you choose to live in our vibrant and historic "Uptown" city centre, nestled among nature in one of our popular residential settings, or with the cool breeze of the ocean air at your doorstep, your cost of living in Saint John will be 10-30 per cent lower than in other Canadian cities.

As our City Manager, you will experience the wonderful quality of life Saint John has to offer. You will have a real impact on the lives of long-term residents and newcomers who choose Saint John as their place to live, work, play and invest.

You will also have the support and commitment of a team of highly dedicated professionals and a proud workforce committed to our community, its people, and the values of an organization continually striving for service excellence.

The City Manager is the Chief Administrative Officer (CAO) of the City of Saint John and, as such, is responsible for the leadership of all City employees and service areas, the delivery of municipal services and collaboration with Council and community stakeholders. Service areas include; Growth and Community Development, Public Safety, Transportation and Environment, Water and Waste Water, Finance and Administration and Corporate Services, all of which are aligned to support and enrich the quality of life for our 67,000 citizens.

The City Manager stewards the City's annual operating, water and sewerage utility, and capital budgets of over \$250 million. Responsibilities also include strengthening key strategic relationships with our community, including businesses, government, and the non-profit sector.



## Essential Qualifications

The successful candidate will exhibit key competencies essential to success in the role, including strong and effective leadership skills; well-developed management skills; high-level collaboration and engagement skills; a powerful and effective communication style; the capacity to inspire effort, trust, and confidence among employees and the community; and advanced strategic thinking skills.

The successful candidate should also possess a thorough understanding of strategic planning, finance, human resources management and operations in a multifaceted organization. Experience and training in community/economic/business development is a considerable asset for this role.

Ideally, the successful candidate will have gained the above competencies through post-secondary education in a related field and a minimum of 15 years progressive experience in a public and/or private organization at least 5 to 10 of which were in a senior leadership capacity. A proven record of accomplishment running a multi-disciplinary private or public sector organization is essential.

Applications will be accepted through our online system only. Qualified applicants should submit their cover letters and resumes to:

City of Saint John: [www.saintjohn.ca](http://www.saintjohn.ca) (careers/employment opportunities)

Application deadline: September 17, 2018

For more on living and working in Saint John, visit [www.saintjohnlifeonyourterms.ca](http://www.saintjohnlifeonyourterms.ca)